



INSTRUCTIONS FOR OBTAINING A RIGHT OF WAY AGREEMENT

APPLICATION PACKET INCLUDES:

- € Application for Pipeline Crossing
- € Clark County Standard Specifications

APPLICATION PROCESS

- **COMPLETE** the Application for Pipeline Crossing.
- **RETURN** with the \$500.00 non-refundable, processing fee for each pipeline to be constructed. Checks should be made payable to Almon Commercial Real Estate, Railroad Property Management. The processing fee must be submitted with the application or the application will be returned.
- **INCLUDE** two(2) sets of plan drawings and specifications (no larger than 11x17). Be sure to include roads, distance from center of tracks and centerline of roadway, railroad milepost, section, township and range, and any other pertinent information related to your project.
- **MAIL TO::** Iron Horse Development, L.L.C.
c/o Almon Commercial Real Estate
111 University Parkway, Suite 200
Yakima, WA 98901
- **QUESTIONS:** Please call 509-966-5916, ext 106

**INACCURATE AND INCOMPLETE INFORMATION
WILL DELAY THE PROCESS**

LICENSE PROCESS

1. Once Almon Commercial Real Estate has received the above information, a copy of the application and drawings will be forwarded to Clark County and the CBRC Engineer for review and approval. (*Timeframe = 30 days.*)
2. After initial review and approval from the Railroad Inspector, an Exhibit A print will be prepared. (*Timeframe = 10-15 days.*)
3. When the Exhibit A is complete, a contract will be prepared and three copies forwarded to you for signature. Also, there will be a Professional Agreement to sign from Cahill, Inc. for the inspection of any work done on Railroad Right of Way.
4. Three signed original copies must be returned to Almon Commercial Real Estate along with the license fee and a Certificate of Insurance evidencing coverage as stated in the contract.
5. Clark County and Columbia Basin Railroad will perform final review of the contracts. If acceptable the contracts will be signed and returned to Almon Commercial Real Estate for execution.
6. Once executed, an original copy will be returned to you for your records.

LICENSE FEES

The estimated cost for a perpendicular pipeline crossing is a one-time fee of \$2,500.00. The fee for a longitudinal crossing on railroad property is based on land value of the area and will be determined on a case-by-case basis. The minimum fee for a longitudinal crossing is \$2,500.00.

Applicant is also responsible for the fees associated with the Professional Agreement with Cahill Inc.

TIMEFRAME

The average time period for completion of this process is 45-90 days from receipt of the application and processing fee. Accuracy of information on the application assists in expediting the process.